**Hartington Upper Quarter Parish Council**

**DRAFT** Minutes of meeting held on 1 October 2025 at Brandside Parish Hall SK17 0SF, at 7.30pm

Present: Cllrs Jackson, Oliver, Staden, and Watson

Also in attendance: Locum Clerk P Leppard plus 6 members of the public

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| 0 | Election of Chair | Ray Mellor having resigned as a Councillor since publication of this meeting’s agenda, it was necessary to elect a new Chair. Initially, Cllrs Oliver and Watson each received 2 votes, but after a subsequent discussion it was resolved that Cllr Oliver be elected Chair. Cllr OIiver signed a Declaration of Acceptance of Office. A vote of thanks was given to ex-Cllr Mellor for his efforts in his time on the Council.  |
| 1 | Apologies for absence | Cllr Temperley |
| 2 | Declarations of interests | Nil |
| 3  | Public participation | Nil  |
| 4 | Minutes of last meeting  | It was resolved to approve the draft Minutes of the meeting of 3 September. |
| 5 | September DCC/HPBC forums | Cllr Watson talked about the DCC Parish Forum he had attended. Cllr Oliver talked about the HPBC Parish ‘cluster meeting’ she and Cllr Watson had attended. |
| 6 | Policies & Procedures | It was resolved to adopt the drafts, circulated by the Clerk, of the Council’s (i) Information & Data Protection Policy and (ii) Model Publications Scheme.  |
| 7 | Changing to a .gov.uk e-address | The Clerk explained progress so far towards this changeover; he expected the process to be complete shortly.  |
| 8 | Sterndale Moor playground | It was resolved to agenda for next month’s Council meeting a discussion of the required equipment specification for the playground’s renewal. |
| 9 | Brandside Parish Hall matters  | 1. The Clerk reported, re septic-tank repairs, that obtaining estimates had been challenging but efforts to do so were continuing.
2. It was resolved to investigate the costs of possibly replacing the existing septic tank by one of a modern specification.
3. It was resolved that the Clerk will have further discussion with the owner of School House re his proposal for a long-term licence, whereby he allows Council use of the former Methodist land adjacent to the Hall, in order to obtain his proposed licence conditions.
4. It was noted that a full Planning application had now been submitted by the Clerk in respect of camping activity on lands adjacent to the Hall.
5. It was resolved to agree the draft Risk Assessment circulated by the Clerk for camping activity adjacent to the Hall.
6. It was resolved (i) to purchase portable ramps for the front and back doors of the Hall, to facilitate disabled access when required and (ii) that the Clerk will seek to procure a survey giving recommendations as to how the Hall can be made more disabled-friendly.
7. It was noted that the contents of the First Aid box will shortly be updated.
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| 10 | Finance & Audit | It was resolved to:1. note the budget-monitoring statement as at 30 September, and that focus is now needed on getting this year’s Parish Hall maintenance budget spent (as necessary, which the Clerk will now investigate), and that some promotion of the Hall as a hire venue for parties, etc is desirable.
2. note the Council’s bank balance at 1-10-25 was £21,882.53.
3. authorise the following payments:
* EDF: Hall electricity, 23 Sep £ 208.11
* Peter Leppard Ltd: September locuming, 1 Oct £ 787.46
* Planning Portal: Planning application fee, 2 Oct £ 379.00
* WaterPlus: Water usage, 6 Oct £ 35.42
* Ionos Cloud: IT hosting, 8 Oct £ 12.00
1. note income received:
* P Burgess, 2 Sep £ 44.00
* M Greenwood, 15 Sep £ 50.00
* Hazel Grove Scouts, 19 Sep £ 75.00
* HPBC, 19 Sep (2nd half of precept) £2804.07
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| 11 | Planning | There were no new applications to consider. However, it was resolved, re application HPK/2023/0488 (new housing at Harpur Hill, just outside Hartington UQ parish), to ask HPBC if it is possible to levy S106 funds from this, towards playground renewal at Sterndale Moor. |
| 12 | Next meeting | This was resolved to be on 5 November at 7.30pm at Sterndale Moor Social Club, SK17 9QB. |

Meeting closed 9.05pm