**Hartington Upper Quarter Parish Council**

Minutes of meeting held on 3 September 2025 at Brandside Parish Hall SK17 0SF, at 7.30pm

Present: Cllrs Mellor (chair), Jackson, Staden, Temperley - and (from item 4) Oliver and Watson

Also in attendance: County Cllr L Grooby, Locum Clerk P Leppard plus *c*.20 members of the public

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| 1 | Apologies for absence | Nil |
| 2 | Declarations of interests | Cllr Temperley declared interests as part-owner of School House and as partner of the owner of the former Methodist land adjacent to the Parish Hall. |
| 3 | Co-option to councillor vacancies | It was resolved to co-opt Barry Watson to the vacancy in East Ward (2 votes for, 2 against, with the chair’s casting vote then deployed). It was then resolved to co-opt Suzanne Oliver to the vacancy in West Ward (3 votes for, 1 against). Cllrs Oliver and Watson then each signed a Declaration of Acceptance of Office. |
| 4 | Public participation | A member of the public made some observations about (i) the minutes of the Council’s 4 June meeting, (ii) availability to the public of Council meeting papers and (iii) several matters which would arise under agenda item 15. |
| 5 | Minutes of last meeting | It was resolved to approve the draft Minutes of the meeting of 2 July. |
| 6 | Policies & Procedures | It was resolved to adopt the drafts, circulated by the Clerk, of revised versions of the Council’s (i) Standing Orders (ii) Financial Regulations and (iii) Code of Conduct. |
| 7 | Attendance at external meetings | It was resolved that the Council be represented by (a) Cllrs Oliver & Watson at HPBC’s 11 Sep meeting in Buxton, (b) Cllrs Jackson, Temperley & Watson at DCC’s 15 Sep parish forum in Matlock and (c) Cllrs Temperley & Watson at PDNPA’s 11 Oct Parishes Day in Bakewell. |
| 8 | Peak Park Parishes Forum | It was resolved to resume membership of the Peak Park Parishes Forum (PPPF) at a cost of £12 per annum. |
| 9 | Requirement for Clerk to have a ,gov,uk e-address | This new requirement was noted, and it was resolved that the Clerk will purchase a domain name accordingly, seeking technical advice as necessary from the resident who set up the Council’s current email arrangements. |
| 10 | HPBC consultation | It was resolved that the Council has no comment on HPBC’s proposed revisions to its Hackney Carriage & Private Hire Licensing Policy. |
| 11 | Community Emergency Response Plan | It was resolved that DCC’s proposed template for Parishes to consider is too complex for the needs of this Parish, and that the Clerk will therefore prepare a simplified document for display in the Parish Hall’s entrance hall. |
| 12 | Bus shelter, A53 (northbound) | It was resolved to accept the kind offer of Cllr Watson to arrange interior repainting of this at his expense. |
| 13 | Playground investment at Sterndale Moor | It was resolved that the Clerk would check with former Cllr Otty as to where aspects of this matter currently stand, with a view to further discussing it at the Council’s next meeting. |
| 14 | Sterndale Moor bonfire 2025 | It was resolved, in response to their request, to make a donation of £300 to Sterndale Moor Club in support of this Remembrance event. |
| 15 | Brandside Parish Hall matters *(Cllr Temperley left the meeting for the duration of this item.)* | a. The Clerk reported on progress to date towards effecting repairs to the septic tank.  b. It was resolved to agree, subject to the removal of clause 3(h) and consequent renumbering of following clauses, the draft circulated by the Clerk of a Memorandum of Understanding with the owners of School House as to the shared use and maintenance of the shared septic tank.  c. As documentation was still awaited from the owners of School House, it was resolved to defer the issue of land boundaries to the Council’s next meeting.  d. It was resolved to (i) approve the draft, circulated by the Clerk, of a new Campsite Management Policy and (ii) review in 3 months’ time how it is working.  e. It was resolved to advise the owner of School House that his proposal for a long-term licence, whereby he allows use of the former Methodist land adjacent to the Hall, is acceptable in principle (subject to agreement of the licence’s detailed wording) if it allows all the same usages of that land by various parties as was customary when the land was under its previous ownership.  f. It was resolved that a full Planning application be made by the Clerk in respect of camping activity on lands adjacent to the Hall.  g. It was resolved that the hire of the Hall on 2 August 2025 be priced retrospectively at £50.00.  h. It was resolved to defer (until there is clarity as to a way forward re minute 15e) consideration of the proposal, from the owners of School House, that they fund creation of a new vehicular access to the Council’s land attached to the Hall. |
| 16 | Finance & Audit | It was resolved to:   1. note the Council’s bank balance at 1-9-25 was £20,874.58. 2. authorise the following payments:  * EDF, Hall electricity, 1 Aug £87.93 * Ionos Cloud, IT hosting, 8 Aug £12.00 * EDF, Hall electricity, 19 Aug £70.95 * Peter Leppard Ltd, Locuming, etc, 4 Sep £932.75 * Peter Leppard Ltd, Locuming, 4 Sep £507.94 * Ionos Cloud, IT hosting, 8 Sep £ 12.00 * PPPF, subscription, 8 Sep £ 12.00 * Sterndale Moor Club, donation, 8 Sep £300.00  1. note income received:  |  |  |  | | --- | --- | --- | | * Karos Adventure, 7 Jul |  | £126.50 | | * Karos Adventure, 15 Jul |  | £555.50 | | * S Otty, 21 Jul |  | £60.90 | | * P Burgess, 31 Jul |  | £55.00 | | * Leopard Explorer, 4 Aug |  | £143.00 | | * NACRO |  | £181.50 |  1. add Cllrs Oliver and Watson as signatories to the Council’s bank accounts. |
| 17 | Planning | There were no applications to consider |
| 18 | Parish Council meetings at Sterndale Moor | It was resolved to aim to hold at least 2 of the Council’s monthly meetings each year at Sterndale Moor instead of Brandside, with the first of these to be arranged by the Clerk for November, after which the workability of this will be reviewed. |
| 19 | Next meeting | This was resolved to be on 1 October at 7.30pm at Brandside Parish Hall. |

Meeting closed 9.20pm