**HARTINGTON UPPER QUARTER PARISH COUNCIL**

**Locum Parish Clerk: Peter Leppard, clerk@huq-pc.org**

**Notice of a meeting of the Parish Council**

To: Hartington Upper Quarter Parish Councillors 28 August 2025

You are summoned to attend the meeting of Hartington Upper Quarter Parish Council to be held at Brandside Parish Hall, SK17 0SF at 7.30pm on Wednesday 3 September 2025.

Peter Leppard

Locum Clerk to the Council

**AGENDA (MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND)**

1. **To receive apologies for absence**
2. **To make any Declarations of Interests** re items on this agenda
3. **To fill, by co-option, councillor vacancies in East Ward (1 seat) and West Ward (1 seat)** To review applications received and make appointments therefrom
4. **Public participation** Upto 15 minutes will be made available for members of the public to raise matters relevant to the business of the Parish Council
5. Previous Council minutes To approve the minutes of the meeting of 2 July
6. **Policies and procedures** To review and approve the following draft documents:

* HUQ PC Standing Orders
* HUQ PC Financial Regulations
* HUQ PC Code of Conduct

1. **Attendance at external meetings** To decide our attendees at:

**a.** Local government reorganisation meeting with HPBC, 11 Sep, 6pm

# **b.** DCC Parish Council Liaison Forum, 15 Sep, Matlock, from 5pm

# **c.** PDNPAParishes Day, 11 Oct, Bakewell

1. **Peak Park Parishes Forum** To consider rejoining the Forum, at a cost of £12/annum
2. **Requirement for Parish Clerk to have a .gov.uk e-address** To consider how to achieve compliance

# **HPBC consultation re Hackney Carriage & Private Hire Licensing Policy** To decide our comments

1. DCC proposal for creation of a Community Emergency Response Plan To decide our approach
2. Bus shelter, A53 (northbound) To decide whether to redecorate its interior
3. **Playground investment at Sterndale Moor** To consider next steps
4. **Sterndale Moor Club remembrance bonfire** **2025** To consider their request for a donation
5. **Brandside Parish Hall matters**

**a.** To note the current position re repairs to the septic tank

**b.** To consider approving the circulated draft Memorandum of Understanding re the septic tank

1. To note the current position re clarification of the Hall’s land boundaries
2. To consider the circulated draft Management of Camping policy
3. To consider a proposal from the owners of School House to agree a long-term licence (with a peppercorn rent) for the Council to use the former Methodist land to accommodate campers, in order for the latter to be less close to School House
4. To decide how best to regularise Planning consent for camping activity at the Hall
5. To decide hall-hire charge for 2nd Aug booking
6. To consider a proposal from the owners of School House to fully fund a new vehicular access to the Hall’s land in exchange for extinction of the Council’s right of access over their land
7. **Finance & Audit**

**a.** To review the Council’s financial position as at 31-8-25

1. To authorise accounts for payment
2. To note income received since the previous meeting
3. To review the signatories on the Council’s Unity Trust bank accounts in light of agenda item 3
4. Planning To consider any applications received *(none as at the date of this agenda)*
5. **To consider holding some Parish Council meetings at Sterndale Moor**
6. **To confirm the date of the next Parish Council meeting**