

Hartington Upper Quarter Parish Council
Minutes of meeting held 3rd July 2024

Present: Cllr Mellor (Chair), Cllr Temperley, Cllr Jackson, Cllr Staden & Cllr Otty (acting Clerk)

1	Apologies for absence	None received
2	Minutes of last meeting	The minutes were agreed and signed by the Chair.
3	Matters arising	Cllr Otty stated that the planning comments had been submitted.
4	Items of account	<p>Balance in bank - £17,337.54</p> <p>Invoices for payment:</p> <p style="padding-left: 40px;">Tarrah Staden – outstanding Clerk costs: £356.25 Ford Partnership – Internal audit re-issue: £264.00 Greg Boulton – ground maintenance: £300.00 Water Plus – water bill: £23.71 (Paid by DD)</p> <p>Income:</p> <p style="padding-left: 40px;">A small refund is due from the solicitors due to an error Bullock Smithy Hiring: £75.00</p> <p>Cllr Oliver stated that he would be passing on the website costs after the six month introductory period was over.</p> <p>AGAR, VAT, bank account and accounting issues were discussed under 'AOB'.</p>
5	Planning	None received
6	Sterndale Moor Matters	<p>Cllr Otty noted had been asked to replace the defibrillator pads. It was not clear who was responsible because the unit was handed to the Council but that this had been passed on to either Sterndale Taskforce or Club. Cllr Otty agreed to contact both and try to resolve the matter.</p> <p>The Chair stated that he and Cllr Jackson had met with Sterndale Taskforce and agreed to co-operate regarding playground funding and grants.</p> <p>Cllr Otty stated that voluntary work on the playground was ongoing.</p> <p>Cllrs Jackson & Temperley had agreed to judge the forthcoming scarecrow competition.</p>
7	Parish Hall Matters	<p>Cllr Otty (as Clerk) noted there were several hall bookings and that he was liaising with Cllr Staden.</p> <p>There was some discussion regarding the future use of a bookings calendar on the website.</p>

		<p>The large window is largely cured but continues to leak through the frame. Informal discussions have been previously held regarding rectifying this prior to the meeting.</p> <p>After discussion, Cllr Oliver agreed to purchase an internal letterbox and Cllr Jackson's husband has agreed to fit this.</p> <p>Cllr Staden agreed to send a list of required Hall sundries to the Clerk.</p>
8	Highways	<p>There were discussions regarding who to contact in general concerning highway maintenance and various local issues were brought up – Cllr Temperley stated she would attempt to contact DCC directly.</p> <p>Cllr Otty said he would pass on details of the snow warden scheme to Cllr Oliver.</p>
9	Bridleways, footpaths etc.	<p>It was agreed to amalgamate this subject with 'Highways' in future. Prop: Cllr Oliver, Sec: Cllr Mellor.</p>
10	Clerk's position	<p>Cllr Otty stated he had been unable to contact HPBC media officer Linton Vernon but would keep trying and also speak to HPBC Cllr Payne.</p> <p>Cllr Jackson will try to contact the Clerk of Winster PC to see if they are interested in the position</p>
11	Correspondence	None received
12	Policies etc.	Cllr Jackson is progressing these drafts.
13	Any Other Business	<p>There was discussions concerning the AGAR forms, which Cllr Staden is progressing, and also public availability of accounts etc.</p> <p>Cllr Oliver will update the website with AGAR forms for 21/22 & 22/23 and also 23/24 audit statement etc. as soon as finalised. A statutory fee to the public for copies of £20 was entered.</p> <p>Cllr Staden stated that a new VAT account would be necessary when a permanent Clerk was in place.</p> <p>It was acknowledged that that a new bank account was now inevitable and Cllr Oliver agreed to look into this.</p> <p>There were discussion regarding Brandside social events which were welcomed including an Autumn, Christmas and remembrance day gatherings plus acknowledgement of the Parish' oldest resident, Mr Plant at some point.</p>

Date of next meeting. Wednesday 4th September

The meeting closed at 9.40pm