

Hartington Upper Quarter Parish Council

Minutes of meeting held 5th June 2024

Present: Cllr Mellor (Chair), Cllr Temperley, Cllr Jackson, Cllr Staden & Cllr Otty (acting Clerk)
Plus two members of the public

1	Apologies	Apologies for absence received from Cllr Oliver
2	Minutes of previous meeting	The minutes were agreed and signed by the Chair
3	Matters Arising	<p>Cllrs Temperley & Jackson confirmed they had returned the necessary forms to HPBC.</p> <p>Cllr Staden confirmed some minutes remained elusive – this will be progressed when Cllr Oliver is available.</p> <p>Cllr Jackson asked where the paper copies of documents were stored. These are still with the previous Clerk/Cllr Staden. It was agreed to obtain a suitably secure cabinet for the Hall. Mr Pilmore from the public stated he may be able to obtain something.</p>
4	Items of Account	<p>Cllr Staden has completed the AGAR form for 23/24 and this was signed off by the Chair. There was some discussion outlining the ongoing audit requirement caused by previous years errors.</p> <p>The valuation for the Parish Hall has been received and is £175,000.</p> <p>Cllr Staden outlined the accounts as: Income: (grants, visitors, precept etc.) £9986.55 Outgoing: £8504.43</p> <p>Cllr Otty thanked Cllr Staden and Tarrah Staden (Previous clerk) for their work on the accounts.</p> <p>Invoices for payment: Cllr Oliver – costs for website (Ionos): £86.40 Solicitor's costs – legal advice and deeds: £505.40 Graham Watkins – Hall valuation: £300.00 Sterndale Moor Club – two years playground rent: £10.00 Rospa (PlaySafety) – playground report: £108.00 Clerk's expenses - £37.54</p>
5	Planning	<p>Application HPK/2024/0217 33 Sterndale Moor – it was agreed to enter 'no objection' comment.</p> <p>Applications NP/HPK/0524/0462 & NP/GDO/0524/0465 Shop Farm. After some discussion it was recognised that local concerns existed about the impact of the building, extra traffic and general nature of the application. It was agreed to enter comments recommending local consultation and resolution of these concerns before progressing the application.</p> <p>Application NP/HPK/0524/0524 Dove Head Cottage. It was considered the work was largely reconstruction and there were no objections.</p>
6	Sterndale Moor Playground	<p>Cllr Otty stated that some emergency repairs had been carried out and that further work is being organised locally. Mr Hopwood has not responded so the grass has been cut voluntarily.</p> <p>Cllr Mellor detailed that HPBC grants may be available for both this and the Parish Hall. There was further discussion regarding Entrust grants</p>

		<p>Cllrs Jackson and Temperly agreed to try to liaise with Sterndale Moor Task force and take this forward.</p> <p>Cllr Mellor also agreed to contact HPBC Cllr Payne in this regard.</p>
7	Parish Hall matters	<p>Cllr Staden reported that the toilets were complete and the window largely repaired, however, the builders were coming back to rectify a small leak at no cost.</p> <p>There was discussions regarding disabled access and it was noted that this could be funded from the HPBC grant fund. Cllr Mellor noted that the architect had promised to submit a report but we had had nothing since (2 years). Mr Bennet (from the public) commented that he did not wish the fabric of the building to be damaged. Cllr Staden agreed to speak to the architect and Cllr Mellor would contact HPB Cllr Chris Payne to determine grant availability.</p> <p>Cllr Otty stated that he had personally offered the Methodist Circuit £2500 for the vacant land with a view of donating it back to the Parish but this had been rejected and that they would 'meet us halfway'. No action was proposed at this time.</p> <p>Cllr Jackson noted that recent visitors had filled all the bins for the road and been camping on top of the septic tank. Some guidance to visitors was discussed but no resolution at this time.</p>
8	Highways	Incidents of loose sheep were noted at Brandside and the fact that the single track road was 60mph.
9	Footpaths, bridleways, gates	It was noted that the gate at Dalehead had still not been replaced but that this was now out of our hands.
10	Parish Clerk position	<p>The Chair had written to both Mr Copstick and Mr Jermyn inviting them to this meeting. The latter had also been sent a job description but there has been no replies to date.</p> <p>The Clerk agreed to try to contact Linden Vernon at HPBC media dept to see if the position can be advertised in their media.</p>
11	Correspondence	The Chair stated that the solicitor's advice had now been received
12	Policies & procedures	<p>Cllr Jackson had obtained policy templates and the Council agreed to work on these. The minimum was agreed as:</p> <ul style="list-style-type: none"> Code of conduct Equalities Financial GDPR Health & Safety
13	Any other Business	Mr Pilmore asked if the Hall deeds were now available for him to view. Cllr Otty (as Clerk) agreed to arrange for this.

Date of next meeting. Wednesday 3rd July

The meeting closed at 9.40pm