

HARTINGTON UPPER QUARTER PARISH COUNCIL
Audit minutes from the meeting held 20th September 2024.

This meeting was opened at 18:00.

Members of the public in attendance:
Andrew Bennett.

Councillors in attendance:
Chairman Ray Mellor, Vice chairman Simon Oliver, Councillor Steve Orty, Councillor Michael Staden.

20.09.2023.1	Cllr Staden explained that PKF LittleJohn required information on the 2021 accounts as issues had flagged up, he explained that the sum of £1334.00 could not be accounted for. The former clerks work on the accounts did not match the previous years accounts, but marked the parish council as being exempt. This was the former clerks mistake. The exempt figure the former clerk sent in was £24,677.00 but should have been £26,001.00. The former clerk had also not sent in the accounts to the internal auditor for inspection for the account year 2021-22. The new parish councillors were unaware of this at the time as was the new clerk, until the 2022-23 accounts were sent in, the internal auditor questioned the councillors as to why he had not received the 2021-22 accounts. Both accounts were sent in at the same time for the two years and the internal auditor also clarified that the sum of £1,334.00 had not been added on, this issue has since been resolved by the new clerk and the internal auditor.
20.09.2021.2	Future preventatives and additional comments. It was discussed that the councillors now dealing with the matter are all new to the council and therefore have not been informed of previous doings with the accounts and are unaware of previous events. The clerk and chairman are receiving training in order to fulfil their roles. It was also mentioned that the councillors are reviewing their policies and procedures.

This meeting closed at 18:30pm.