

**Hartington Upper Quarter Parish Council**  
Minutes of Parish Meeting held 8<sup>th</sup> May 2024

Present: Councillors: Ray Mellor (Chair), Simon Oliver (Vice Chair) Michael Staden, Steve Otty (acting clerk), Katherine Temperley & Maria Jackson

Plus, five members of the public.

The meeting was opened at 7.30 by the Chair.

1. Apologies for absence	None received
2. Minutes of previous meeting	The April minutes were approved and signed by the Chair
3. Matters Arising	<p>Cllr Oliver gave a summary of the new website (HUQPC.org) features and what was available. The costs were £70 to transfer the URL, £1 per month for 6 months then £12 per month after. It was agreed this was a vast improvement over the last website. The meeting thanked Cllr Oliver for his work on this.</p> <p>Cllr Jackson highlighted potential GDPR issues and Cllr Oliver agreed to look into individual email addresses but there may be an additional cost.</p> <p>Links to Hall bookings and Sterndale Moor taskforce were also discussed.</p> <p style="text-align: center;">-----</p> <p>The Chair had received a reply from the solicitors regarding access stating that they would provide their advice from their High Lane office and the costs would be around £400. Mr Pilmoor from the public suggested this may conflict with his own legal advice but it was decided to leave this between the different solicitors for now. The Chair agreed to progress this.</p> <p style="text-align: center;">-----</p> <p>Mr Pilmoor asked if all the information had been transferred to the new site and Cllr Oliver replied that everything he currently had was there – see also item 11 and Appendix. Cllr Staden had had communication from the previous clerk (Mr Mansfield) stating he no longer retained any information or data.</p> <p style="text-align: center;">-----</p> <p>Cllr Otty agreed to obtain the necessary declarations of interest for the newly co-opted Councillors.</p> <p style="text-align: center;">-----</p> <p>Discussion regarding policies and training are covered at section 12.</p>
4. Items of account	<p>Bank balance from last statement:       - £ 17,398.84 Income: Interest                               - £     67.65</p> <p>Invoices for payment: Zurich Insurance:                             - £     781.72 Derbyshire Broadband:                       - £     387.60 DALC (membership training etc.):       - £     290.86 PKF Littlejohn (Audit additional)       - £      48.00 MPG Contractors (drainage work)       - £  2,216.15</p> <p>These items were either approved or had been approved previously</p> <p>A replacement cheque was also issued to Derbyshire Methodists as the name on the original was incorrect.</p> <p>Cllr Staden stated there was also some outstanding income from bookings.</p> <p>There was a brief discussion regarding how booking income should be expressed, charging Vs donation.</p>
5. Planning applications	Non received
6. Sterndale Moor playground	Nothing had been received from ROSPA, the inspection is assumed to be outstanding.

	<p>Cllr Otty stated that some maintenance work had been carried out voluntarily. There was no contact from Paul Hopwood regarding grass cutting and Cllr Otty agreed to try to contact him.</p> <p>The Chair highlighted that a long term plan to replace the playground should be discussed in future.</p> <p>Cllr Oliver noted that the Council also is responsible for the Chapel at Fernylee.</p>
7. Parish Hall Maintenance	<p>It was confirmed that the drainage repairs had been completed.</p> <p>There had been no progress concerning the window repairs. Cllr Staden agreed to pursue this.</p> <p>Cllr Oliver noted that this room may have to be out of bounds on safety grounds if repairs were not forthcoming.</p>
8. Highways	<p>It was noted that the Goyt Valley road had now been repaired.</p> <p>Cllr Staden had received a reply from DCC (FS58122767) regarding the gate at Dalehead stating that this was a district Council matter. No action proposed but for future information.</p>
9. Footpaths & Bridleways	<p>No new information received.</p>
10. Clerk Position	<p>An advertisement had been posted by DALC.</p> <p>Cllr Jackson suggested a contract clerk could be used but doubts were expressed regarding financial matters and 'responsible officer' status.</p> <p>Cllr Staden noted that DALC had suggested a locum may be appropriate short term.</p> <p>Cllr Otty said a letter of application had been received and circulated this. The Chair agreed to contact the sender.</p> <p>It was confirmed that Hollinsclough and Longnor Clerks were not interested in the post. It was agreed to wait and see what applications were received by the next meeting.</p>
11. Correspondence	<p>An email from Mr Pilmoor had been received regarding which information he required access to. This is now largely on the website – see also section 3. Cllr Staden stated that a copy of the deeds was in the Council file and agreed that Mr Pilmoor could have access to these.</p> <p>-----</p> <p>Advertisement concerning Clerk position is covered at section 10.</p> <p>-----</p> <p>Renewal of the grass maintenance plan with Greg Boulton had been agreed previously.</p>
12. Policies & Procedures	<p>Cllr Jackson asked if the Council had all the necessary (Safety, GDPR, disability etc.) procedures in place. The Chair stated that only the financial policy existed. Cllr Jackson agree to investigate if downloadable copies could be obtained and adapted for the Council's circumstances.</p> <p>The Chair further highlighted the availability of DALC training.</p>
13. Any other business	<p>The meeting thanked the newly co-opted members for coming forward.</p> <p>Cllr Oliver noted that a number of minutes were currently missing – see appendix. Cllr Staden said he would ask the previous clerk to co-ordinate with Cllr Oliver.</p> <p>Mr Pilmoor highlighted that the Council had voted to put a gate on at the rear of the Hall property but not to lock it. He wished the meeting to note that this gate had been vandalised on 22/11/23 and that previous minutes showed that this had happened before over several years.</p>

Commented [SO1]:

Date of next meeting: Wednesday 5<sup>th</sup> June at 7.30 pm

The meeting closed at 9.35pm.  
Steve Otty (acting Clerk)

## Appendix

List of missing minutes

2019	February
2021	March April May June November December
2022	December
2023	February March