

HARTINGTON UPPER QUARTER PARISH COUNCIL
Minutes from the meeting held on the 6th December 2023.

minutes are draft until approved.

The meeting was opened at 7:30pm by the chairman Ray Mellor.
Councillors present: Ray Mellor (chairman), Simon Oliver (vice chair), Steve Otty, Michael Staden.

Members of the public: none.

Principal councillors: NONE
The Clerk, Tarrah Staden

6/12/2023	Apologies for absence: none were received for this meeting.																		
6/12/2023	Minutes from the meeting held previously: the councillors were satisfied with the minutes from the previous meeting.																		
6/12/2023	Matters arising: it was mentioned that the batteries for the Defibrillator at Sterndale Moor were due to expire and cllr Otty has ordered new ones to replace the old ones.																		
6/12/2023	<p>Items of account:</p> <p>the latest bank statements were made available for the councillors to read . The bank balance as of the 16th November stood at: £20,797.26</p> <p>The income received between October and November was : £150.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Amount:</th> <th style="width: 25%;">Date</th> <th style="width: 25%;">Received from:</th> <th style="width: 25%;">Reason:</th> </tr> </thead> <tbody> <tr> <td>£150.00</td> <td>27/10/2023</td> <td>Macclesfield radio club</td> <td>Hiring the parish hall and facilities</td> </tr> </tbody> </table> <p>The outgoings between October and December :</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Cheque n.o</th> <th style="width: 25%;">date</th> <th style="width: 25%;">Made payable to</th> <th style="width: 25%;">Amount and reason:</th> </tr> </thead> <tbody> <tr> <td>000961</td> <td>17/10/2023</td> <td>Chairman, Ray Mellor</td> <td>£137.50, for the Coronation</td> </tr> </tbody> </table>			Amount:	Date	Received from:	Reason:	£150.00	27/10/2023	Macclesfield radio club	Hiring the parish hall and facilities	Cheque n.o	date	Made payable to	Amount and reason:	000961	17/10/2023	Chairman, Ray Mellor	£137.50, for the Coronation
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			celebrations expenses
00981	07/11/2023	S W Mansfield	£120.00 for website hosting

cheques made out and signed off on the evening of the meeting:

Cheque N.o	date	payee	Amount and reason
000988	6/12/2023	Clerk Tarrah Staden	£218.75 clerks salary
000989	6/12/2023	Cllr Steve Otty	£216.00 for the purchase of the defib for Sterndale Moor
000990	6/12/2023	Tarrah Staden	£31.15 Remembrance service condiments
00091	6/12/2023	Tarrah Staden	£47.98 for printing materials
00092	6/12/2023	Tarrah Staden	£78.00 for print express

000993	6/12/2023	Burbage brass band	£100 remembrance sunday service
000994	6/12/2023	Quarnford Parish church	£100, vicar services
000995	6/12/2023	Buxton army cadets	£100, remembrance sunday
000996	6/12/2023	Aubrey Theyer	£100.00, remembrance sunday
000997	6/12/2023	TASK FORCE Sterndale Moor	£50.00 for christmas decorations

	<p>The parish council holds £167.00 for the defibrillators . The rest of the monies goes towards the batteries , the councillors contributed to this. The parish council is responsible for the defib at Sterndale Moor.</p> <p>The vice chair commented that any expenses paid for by any of the councillors or clerk should be filed on an expense claim sheet for the purpose of fluidity within the parish council.</p> <p>It was proposed by cllr Otty that the parish council should donate £50.00 to TASK FORCE for the christmas decorations. This was seconded by cllr Staden.</p> <p>It was jointly agreed by all of the councillors that cheques of £100.00 would be written out for those whom contributed to the remembrance Sunday service.</p> <p>The vice chair suggested outlining a budget for next years remembrance service .</p>
6/12/2023	<p>Planning applications: none</p>
6/12/2023	<p>Sterndale Moor repairs:</p> <p>the chairman confirmed that a ROSPA inspection for the playground at Sterndale Moor needs to be scheduled before March 2024.</p>
6/12/2023	<p>Parish hall maintenance plans:</p> <p>the chairman confirmed he diverted the surface water off the parish hall roof from out of the property next door. The vice chairman commented that there is a large amount of condensation in the hall. He also commented on the priorities that need completing in the parish hall and suggested planning a budget to work from.</p> <p>Cllr Staden commented that the leakage from the large window needs to be located.</p>
6/12/2023	<p>Highways:</p> <p>the vice chairman informed the councillors that he had noticed the erosion of the road on un-named road , Brandside. Staffordshire CC and DCC to be informed due to the boundary.</p>

	<p>cllr Otty reported that in Sterndale Moor, the lights illuminating the 30mph speed limit road sign aren't illuminating. To be reported to DCC.</p>
6/12/2023	<p>Correspondences: none</p>
6/12/2023	<p>Footpaths and bridleways: cllr Otty reported that the two stiles in Sterndale Moor have been repaired and he is organising way markers.</p>
6/12/2023	<p>Policies and procedures: it was discussed by the vice chairman that the parish council could create an action sheet whereby the councillors complete the tasks they had agreed to completing in previous meetings.</p> <p>Councillors to review the standing orders .</p>
6/12/2023	<p>Any other business: Gardener Gregg Boulton has not yet received his cheque for his work. The chairman suggested replacing the gate on the parish council boundary near the Back lane which leads from DoveHead to Brandtop Farm.</p> <p>It was discussed by the councillors that the clerk should get in touch with an estate agent in order to update the parish councils property assets as requested by the external auditors PKF LittleJohn and to be sent in with the 2024 AGAR forms as a genuine valuation.</p>

MEETING CLOSED AT : 9:00PM

DATE AND TIME OF NEXT MEETING: 7/2/2024 AT 7:30PM