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HARTINGTON UPPER QUARTER PARISH COUNCIL

Minutes of the Extraordinary Parish Council Meeting

Monday, 31st October 2023

Attending:

Parish Councillors: Ray Mellor (Chair), Simon Oliver (Vice Chair) Michael Staden, Steve Otty

Clerk: Tarrah Staden

Principal Councillors: None.

Members of the Public: None

31/10/2023/01	Apologies
	1.1) No apologies were received.
31/10/2023/02	Purpose of the meeting
	<p>2.1) Feedback on discussion with the bank and changes made.</p> <ul style="list-style-type: none">• In May 2023 the Parish council agreed to begin the process of moving to online banking (see minutes 16/05/2023) as conducting business without this capability was becoming increasingly difficult).• Nat West (Macclesfield) advised the Parish Council that their RBS account would need to be a single signatory account for this to be completed and resolutions were made by the council to adopt single signatory but to retain control internally – “all expenditures be recorded in the minutes and agreed upon prior to payment, and require a minimum of three councillors in agreement in order to approve payments prior to a payment being actioned. In effect, expenditure control will be taken within the Parish Councils’ own systems and policies and will remove reliance on RBS”• RBS have now reported that following conversion online banking is not possible on the Parish council’s account as it is a “Treasurers Account”.• The Clerk has confirmed that much of the issues being faced have been resolved by using Direct Debits where checks are not acceptable and that online banking is not required.
31/10/2023/03	Resolutions
	<p>3.1) It was proposed (Michael Staden) and Seconded (Ray Mellor) that Steve Otty be added to the account Mandate</p> <p>3.2 It was proposed (Michael Staden) and Seconded (Ray Mellor) that the account be reverted to multiple signatures.</p> <p>3.5) It was proposed (Simon Oliver) and Seconded (Ray Mellor) that additional controls requiring expenditures be minuted and signed by three councillors be retained prior to authorisation for payment.</p>

31/10/2023/04	Any Other Business
	4.1) None