

These minutes are draft until approved by the Parish Council.
HARTINGTON UPPER QUARTER PARISH COUNCIL

Minutes of the Parish Council Meeting held Wednesday 5th October 2022

Present: Parish Councillors: John Bennett (Chair), Ray Mellor(Vice Chair), , Michael Staden, Simon Oliver, Steve Wardle.

Principal Councillors: Stephen Mansfield, (Clerk). Members of the Public: Ralph Horne, Sarah Staden
 Tarrah Staden (Assistant Clerk)

05/10/22/01	Chairs Announcements, Apologies, Declarations of interest.				
	1.1) Councillor John Bennett opened the meeting at 7:30pm. Cllr Andrew Bennett sent apologies.				
05/10/22/02	Minutes of the previous meetings				
	Minutes from the 6 th July 2022 meeting and the 7 th September 2022 meeting were approved by the meeting. Both sets of minutes were proposed as correct by Cllr Ray Mellor and seconded by Cllr Simon Oliver, unanimously agreed and signed by the Chair.				
05/10/22/03	Matters arising and Public Speaking				
	3.1) It was agreed by the meeting that Cllr Simon Oliver should be placed on the authorised signatories list at the bank. Proposed Cllr Mick Staden, seconded Cllr John Bennett, unanimously agreed by all Councillors present. It was agreed that the Clerk would visit Cllr Simon Oliver and fill in the necessary bank mandate forms.				
05/10/22/04	Items of Account				
	Bank balance at 16th September 2022 = £21808.45				
	Bank Payments & Cheques agreed and issued to date in October 2022				
	Date	Cheque Number	Payee	Item	Amount
	20/09/2022	Direct Debit	Severn Trent – Water Plus	Water Bill	£19.41
	5/10/2022	000874	Mr G Boulton	Brandside memorial garden maintenance	£260.00
	5/10/2022	000875	Poppy Appeal	Donation for last and this years Wreaths	£40.00
	5/10/2022	000876	Bywater LP Gas	LPG gas	£130.00
	5/10/2022	000877	Gas Point Services	Check/service gas installation – repair to switchover valve	£149.00
	5/10/2022	000878	T. Staden	Assistant Clerk salary	£117.24
	5/10/2022	000879	S. Mansfield	Clerk Salary	£173.00
	5/10/2022	000880	T. Staden	Cleaning of Village Hall and postage stamps	£138.80

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	5/10/2022	000881	S. Oliver	Keys cut for Cllr Mellor	£17.00
	5/10/2022	000882	T. Staden	Advance for refreshments on Remembrance Sunday	£200.00
				Total	£1244.45
<p>The following income was reported by the Clerk The Assistant Clerk has received or noted the following payments credited to the current account</p>					
	Date	Received from	Description	Amount	
	23/09/2022	High Peak Borough Council	2 nd Precept payment	£2625.70	
			Total	£2625.70	
<p>Funds managed by the Parish Council for the Sterndale Moor Defibrillator Transactions on the Defibrillator Reserved Fund are £0.00 Defibrillator Reserved Fund Balance is recorded as +£165.02</p>					
05/10/22/05	Planning Applications				
	None since July 2022				
05/10/22/06	Sterndale Moor				
	<p>6.1) Playground inspected, report to be recirculated to all Councillors. Waiting for repair to be made.</p> <p>6.2) Noticeboard delivered to Sterndale Moor Social Club not yet erected.</p>				
05/10/22/07	Parish Hall				
	<p>7.1) It was confirmed that there would be the usual Remembrance Sunday service and refreshments. Clerk and Assistant Clerk to organise. Wreath to be collected and cheque donation for last year and this year to be delivered to British Legion in Hartington village. The following persons should be contacted and asked if they will attend; Robert Largan MP, The Duke of Devonshire, The Vicar (Bob) and Bugler (Carl), the cadets and Canon artillery man, Aubrey Theyre. It was agreed that a budget of £200 would be made available to the assistant Clerk for refreshments to be served to persons attending the service.</p> <p>7.2) Clerk to order 8 more central legs for better support of IKEA tables before Remembrance Sunday. Waiting delivery.</p> <p>7.3 Although Clerk was authorised to spend up to £200 on safe storage for COSHH cleaning materials, it was agreed that the white cabinet in the back office would suffice for the time being.</p> <p>7.4) Clerk confirms that Gregg Bolton is going to get the War Memorial ready for the Service.</p> <p>7.5) Rob Ford, the architect Cllrs Michael Staden and Ray Mellor met at the school for advice. Councillor Mellor will contact Rob Ford for further advice. Linda Grooby informed the meeting that there is a company called Enable used by HPBC for disabled facility installations.</p>				
05/10/22/08	Highways				

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	<p>8.1) The Clerk was requested by Councillors to report road surface defects in the lane adjacent to Harley Grange.</p> <p>8.2) Cllr Steve Wardle raised the issue of street lamps not working again at Sunnyfields. Cllr Linda Grooby will ask highways to look at the problem.</p>
05/10/22/09	Policies and Procedures
	<p>9.1) A more efficient way of authorising expenditure by the Clerk was discussed. To be finalised at next meeting.</p> <p>9.2) Cllr Linda Grooby will ask for forms to be made available for next years elections.</p>
05/10/22/10	Correspondence
	<p>10.1) Clerks newspaper – passed on to Chair</p>
05/10/22/11	Any other business
	<p>11.1) None</p>
05/10/22/12	Date and time of next meeting
	<p>Next meeting to be held 2nd November 2022</p> <p>The meeting was closed at 9:15 pm.</p>