

**These minutes are draft until approved by the Parish Council.**  
**HARTINGTON UPPER QUARTER PARISH COUNCIL**

**Minutes of the Parish Council Meeting held Wednesday 6<sup>th</sup> July 2022**

**Present:** Parish Councillors: John Bennett (Chair), Ray Mellor(Vice Chair), Andrew Bennett, Michael Staden, Simon Oliver.

Principal Councillors: Linda Grooby                      Members of the Public: Mr Ralph Horne

Stephen Mansfield, (Clerk).                                      Tarrah Staden (Assistant Clerk)

**06/07/22/01 Chairs Announcements, Apologies, Declarations of interest.**

- 1.1) Councillor John Bennett opened the meeting at 7:30pm.
- 1.2) Councillor Steve Wardle sent apologies (family illness)

**06/07/22/02 Minutes of the meeting held 15th June 2022**

Minutes from the 15<sup>th</sup> June 2022 meeting were unanimously approved and signed off by the Chair.

**06/07/22/03 Matters arising and Public Speaking**

- 3.1) Cllr Linda Grooby suggests that Defib cabinet is kept locked but check that Circuit (Ambulance and First Responders network) knows the code.

**06/07/22/04 Items of Account**

**Bank balance at 24<sup>th</sup> June 2022 = £24057.10**

Cheques agreed and issued to date in July 2022

Date	Cheque Number	Payee	Item	Amount
6/7/22	000864	S. Mansfield	Clerk Salary 2 months	£346.00
6/7/22	000865	T. Staden	Assistant Clerk salary	£234.48
6/7/22	000866	T. Staden	Cleaning of Village Hall	£330.00
6/7/22	000867	Memorial Bench Co.Ltd.	Replacement Bench at Hall	£729.95
6/7/22	000868	Clerks costs	Stamps & envelopes	£8.50
			<b>Total</b>	<b>£1648.93</b>

**The following income was reported by the Clerk**

The Assistant Clerk has received or noted the following payments credited to the current account

Date	Received from	Description	Amount
13 <sup>th</sup> Jun 2022	Simon Oliver	Payment for use of hall 6th May to 5th June 2022	£32.50
13 <sup>th</sup> May 2022	Diocese of St Alba	Payment for use of hall 15th June 2022	£66.00
24th June 2022	St Ralph Sherwin	Payment for use of hall June 2022	£186.00
		<b>Total</b>	<b>£284.50</b>

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	<p><b>Funds managed by the Parish Council for the Sterndale Moor Defibrillator</b>  Transactions on the Defibrillator Reserved Fund are £0.00  <b>Defibrillator Reserved Fund</b> Balance is recorded as +£165.02</p> <p><b>Funds managed by the Parish Council for the Brandside Broadband Mast</b>  Brandside Broadband Reserved Fund is now closed and will not be reported in future minutes.</p>
06/07/22/05	<b>Planning Applications</b>
	<a href="#">Fernilee reservoir – the Parish Council has no comment.</a>
06/07/22/06	<b>Sterndale Moor</b>
	6.1) Cllr Michael Staden to meet maintenance contractor and plan repair work to playground.
06/07/22/07	<b>Parish Hall</b>
	7.1) It was agreed that there would be a separate meeting to deal with disabled facility provision in the Village Hall. 7.2) Councillors Ray Mellor and Michael Staden to meet and consult with planning adviser , Rob Ford, in the hall at an agreed cost of £45 per hour.
06/07/22/08	<b>Highways</b>
	8.1) Cllr Linda Grooby agreed to refer potholes in the parish to DCC Highways.
06/07/22/09	<b>Policies and Procedures</b>
	9.1) None discussed
06/07/22/10	<b>Correspondence</b>
	10.1) Clerks newspaper
06/07/22/11	<b>Any other business</b>
	11.1) Cllr Simon Oliver was coopted to the Parish Council by a proposal from Cllr Ray Mellor which was seconded by Cllr John Bennett and unanimously agreed by all present. Cllr Oliver signed the Acceptance of Office which was countersigned by the Clerk.
06/07/22/12	<b>Date and time of next meeting</b>
	Next meeting to be held 07 <sup>th</sup> September 2022 The meeting was closed at 9:40 pm.