

**These minutes are draft until approved by the Parish Council.**  
**HARTINGTON UPPER QUARTER PARISH COUNCIL**

**Minutes of the Parish Council Meeting held Wednesday 6<sup>th</sup> October 2021**

**Present:** Parish Councillors: Lloyd Melland (Vice Chair), Andrew Bennett, Steve Wardle, John Bennett, Ray Mellor, Michael Staden.

Principal Councillors: Linda Grooby                      Members of the Public: None

Stephen Mansfield, (Clerk).

<b>06/10/21/01</b>	<b>Apologies, resignations and voting on new officers</b>																									
	<p>1.1) Councillor Tony Kemp sent apologies and clarified that he would not be attending Parish Council meetings again in the future.</p> <p>1.2) Councillor Lloyd Melland confirmed his resignation as Vice Chair with immediate effect and his resignation as Councillor at the end of the meeting. Councillors unanimously thanked Councillor Melland for all his work and his responsible stance as Vice Chair of the Parish Council.</p> <p>1.3) Nominations for the vacant positions of Chair and Vice-Chair were requested by the Clerk. Councillor Stephen Wardle nominated Councillor John Bennett was seconded by Councillor Michael Staden. Councillor Lloyd Melland nominated Councillor Ray Mellor who was seconded by Councillor Andrew Bennett. Voting took place and it was unanimously agreed that Councillor John Bennett was elected Chair and Councillor Ray Mellor as Vice Chair.</p> <p>The Clerk was requested to ensure that all Councillors had access to a copy of the High Peak Borough Councillors Code of Conduct.</p>																									
<b>06/10/21/02</b>	<b>Minutes of the meeting held 1<sup>st</sup> September 2021</b>																									
	Minutes from 1 <sup>st</sup> September 2021 were not available and so were not agreed and approved.																									
<b>06/10/21/03</b>	<b><u>Matters arising and Public Speaking</u></b>																									
	3.1) None																									
<b>06/10/21/04</b>	<b>Items of Account</b>																									
	<p><b>Bank balance stands at £29813.40 as at 4<sup>th</sup> October 2021</b>  The following expenditure was approved:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 10%;">Cheque No</th> <th style="width: 25%;">Payee</th> <th style="width: 30%;">Description</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td>06/10/2021</td> <td>000816</td> <td>Martyn Danvers</td> <td>Window and door repair</td> <td style="text-align: right;">£195.00</td> </tr> </tbody> </table> <p><b>The following income was reported by the Clerk</b>  The Clerk has received or noted the following payments credited to the current account</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Date</th> <th style="width: 20%;">Received from</th> <th style="width: 40%;">Description</th> <th style="width: 25%;">Amount</th> </tr> </thead> <tbody> <tr> <td>17/09/21</td> <td>HPBC</td> <td>Precept</td> <td style="text-align: right;">£2725.34</td> </tr> <tr> <td>29/09/21</td> <td>Bank interest</td> <td></td> <td style="text-align: right;">£3.16</td> </tr> </tbody> </table>				Date	Cheque No	Payee	Description	Amount	06/10/2021	000816	Martyn Danvers	Window and door repair	£195.00	Date	Received from	Description	Amount	17/09/21	HPBC	Precept	£2725.34	29/09/21	Bank interest		£3.16
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	<p><b>Funds managed by the Parish Council for the Sterndale Moor Defibrillator</b></p> <p>Transactions on the Defibrillator Reserved Fund are £0.00</p> <p><b>Defibrillator Reserved Fund</b> Balance is recorded as +£165.02</p> <p><b>Funds managed by the Parish Council for the Brandside Broadband Mast</b></p> <p>Transactions on the Brandside Broadband Reserved Fund are £00.00</p> <p><b>Brandside Broadband Mast Reserved Fund</b> Balance is recorded as £150.00</p>
06/10/21/05	<b>Planning Applications</b>
	<a href="#">The Parish Council had no objections to the Proposed Extension to Dwelling at Jumble Farm NP/HPK/0921/1008</a>
06/10/21/06	<b>Sterndale Moor</b>
	<p>6.1) Councillor Michael Staden will arrange for the catch on the notice board to be repaired. Clerk to purchase new locking mechanism.</p> <p>6.2) Hindlow Quarry to be approached and asked for assistance to repair or replace the bus shelter adjacent to their entrance alongside the A515 at Sterndale Moor.</p>
06/10/06/10	<b>Parish Hall</b>
	<p>7.1) Security at the hall was discussed and appropriate actions were decided upon. Parish Clerk and Councillors to action.</p> <p>7.2) Security of Gas supplies to Parish Hall and method of measurement were discussed and appropriate actions were decided upon. Parish Clerk and Councillors to action.</p>
06/10/21/08	<b>Highways</b>
	8.1) Consider erecting signs to encourage traffic to slow down on the road approaching Brandside Village Hall.
06/10/21/09	<b>Policies and Procedures</b>
	<p>9.1) The Clerk would like to ask The Ford Partnership (auditors) to prepare the VAT reclaim at the time they conduct the internal audit of accounts for 2020-21. The Chair asks that a quotation from them for this extra work is discussed at the next meeting.</p> <p>9.2) Bank account signatories were discussed. It was resolved that the following persons would be removed from the list of authorised signatories;</p> <p>Tracey Louise Stafford Frank Kevin Kirkham Linda Horne Lloyd David Melland</p> <p>It was further resolved that the following persons would be added as signatories to the bank account;</p> <p>Raymond Paul Mellor Michael James Staden</p> <p>There would be no change to the long standing signatories;</p> <p>Andrew Bennett John Bennett Steve Wardle</p>

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<b>06/10/21/10</b>	<b>Correspondence</b>
	10.1) Retired Parish Councillor Tracey Stafford had kindly provided much assistance with the information needed to fill in VAT126 forms relating to expenditure made during the refurbishment project on the Brandside Village Hall.
<b>06/10/21/11</b>	<b>Any other business</b>
	11.1) There was a discussion regarding the asset register of property belonging to the Parish Council and responsibilities of the Parish Council for maintenance of buildings and equipment for public use within the Parish.
<b>06/10/21/12</b>	<b>Date and time of next meeting</b>
	Date set as Wednesday 3 <sup>rd</sup> November 2021 at 7:30pm at Brandside Village Hall. The meeting was closed at 21:19 hours.

Signed ..... Parish Councillor

Andrew Bennett

Signed ..... Parish Councillor

Steve Wardle