

**These minutes are draft until approved by the Parish Council.**  
**HARTINGTON UPPER QUARTER PARISH COUNCIL**

**Minutes of the Parish Council Meeting held Wednesday 6th December 2017**

**Present:** Parish Cllrs K Kirkham,(Chair), A Bennett, J Bennett, T. Stafford. S. Wardle L. Melland

Principal Councillors Cllr. Linda Grooby, S Mansfield (Clerk)

<b>06/12/17/01</b>	<b>Apologies</b>														
	Apologies received from Councillor Tony Kemp.														
<b>06/12/17/02</b>	<b>Minutes of the meeting held 1st November 2017</b>														
	Minutes for the November meeting were approved as a correct record; proposed Cllr. J. Bennett seconded Cllr F. Kirkham and were signed off by the Chair Cllr. F. Kirkham.														
<b>06/12/17/03</b>	<b>Matters arising</b>														
	Councillor Linda Grooby kindly offered to investigate the Sunnyfields street light issues.														
<b>06/12/17/04</b>	<b>Items of Account</b>														
	<p><b>Bank balance stands at</b> £9,905.32 as at 24<sup>th</sup> November 2017  The following expenditure was approved:</p> <p><b>Direct Debits paid during</b> November 2017</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">E-ON (final payment at end of contract)</td> <td style="text-align: right;">£87.62</td> </tr> </table> <p><b>Liabilities approved, signed off and paid</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Payment for Salary / Expenses Nov 2017 – S.W. Mansfield (Clerk)</td> <td style="text-align: right;">£187.45</td> </tr> <tr> <td>T Stafford expenses</td> <td style="text-align: right;">£34.36</td> </tr> <tr> <td>Burbage Band - bugler</td> <td style="text-align: right;">£25.00</td> </tr> <tr> <td>DM Payroll Services</td> <td style="text-align: right;">£73.00</td> </tr> </table> <p><b>The following income was reported by the Clerk</b>  None</p> <p><b>Funds managed by the Parish Council</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Transactions on the Defibrillator Reserved Fund are</td> <td style="text-align: right;">£0.00</td> </tr> <tr> <td><b>Defibrillator Reserved Fund</b> Balance is recorded as</td> <td style="text-align: right;"><b>+£180.50</b></td> </tr> </table>	E-ON (final payment at end of contract)	£87.62	Payment for Salary / Expenses Nov 2017 – S.W. Mansfield (Clerk)	£187.45	T Stafford expenses	£34.36	Burbage Band - bugler	£25.00	DM Payroll Services	£73.00	Transactions on the Defibrillator Reserved Fund are	£0.00	<b>Defibrillator Reserved Fund</b> Balance is recorded as	<b>+£180.50</b>
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<b>06/12/17/05</b>	<b>Planning Applications</b>														
	None														
<b>06/12/17/06</b>	<b>Sterndale Moor</b>														
	<p>6.1) There did not appear to be any progress or action from Severn Trent on the Sterndale Moor sewerage system replacement project. The meeting requested that the Clerk now refer this matter to Will Tipper at the Environment Agency.</p> <p>6.2) The installation project for high speed broadband on Sterndale Moor has the deadline for completion extended until 31<sup>st</sup> March 2018.</p> <p>6.3) The Clerk to order the roundabout for installation on Sterndale Moor playground.</p> <p>6.4) Clerk had made application via Councillor's Initiative Fund for further funding for roundabout in playground.</p>														

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06/12/17/07	<b>Parish Hall</b>
	7.1) Grant application from DET had not been successful. 7.2) Clerk was requested to investigate making an application to Quarry Levy and National Lottery.
06/12/17/08	<b>Highways</b>
	8.1) Clerk to write to Karen Bradley MP regarding the accident between Dove Head and Traveller's Rest, noting the fact that the deteriorating road surface had already been reported. 8.2) There had been some trespass and damage to land at Thirkelow by vehicles using private land and public roadsides for rallye practice. A temporary course had been set out using old tyres as markers and significant damage had been caused to grassed areas. The Clerk was requested to report this to the Police.
06/12/17/09	<b>Policies and Procedures.</b>
	The Clerk reminded the councillors that at the next meeting, the precept would need to be set but that the forms for this still had not been received from HPBC/Staffs Moorlands. The Clerk also noted that in the Parish Council meeting of 1 <sup>st</sup> February 2017 the following from item 4: <i>"It was noted that there had been no increases in precepts for a number of years. Councillors agreed to a 5% increase for the next financial year 2017/18, followed by a further 5% increase for the year 2018/19. The precept was agreed at £6944, proposed Cllr F. Kirkham, seconded Cllr S. Wardle."</i> However, this requires a further vote at the next meeting.
06/12/17/10	<b>Correspondence</b>
	None presented.
06/12/17/11	<b>Any other business</b>
	None
06/12/17/12	<b>Date and time of next meeting</b>
	Next meeting date and time was agreed and the meeting was closed at 20.55 hours. Date set as <b>Wednesday 7th February 2017 at 7:30pm</b> for the next monthly meeting in Brandside Parish Hall.