

## HARTINGTON UPPER QUARTER PARISH COUNCIL

**Minutes of the Parish Council Meeting held Wednesday 7th September 2016**

**Present:** Cllrs **K Kirkham**,(Chair), A Bennett, J Bennett, T Stafford , L Melland , S Wardle

S Mansfield (Clerk of HUQPC); +1 member of the Public

<b>07/09/01</b>	<b>Apologies</b>										
	Cllrs Tony Kemp, Samantha Flower and Caitlin Bisknell had sent apologies by email prior to the date of the meeting and these had been acknowledged by the Clerk.										
<b>07/09/02</b>	<b>Minutes of the meeting held 6<sup>th</sup> July 2016</b>										
	Minutes for May meeting were approved as a correct record; proposed Cllr. T. Stafford, seconded Cllr. F.K. Kirkham and signed off by the Chair F.K. Kirkham.										
<b>07/09/03</b>	<b>Matters arising</b>										
	<p>1) Remembrance Sunday. Preparations should now be made as follows. Clerk to invite all usual attendees. Tracy Stafford and Jo Kirkham to organise catering. Councillor John Bennett will organise cleaning of war memorial.</p> <p>2) Visit from Hollinsclough School. Clerk to arrange date and time of visit. Councillors Andrew and John Bennett to attend.</p> <p>3) Aerial photos taken by camera drone of Brandside to be printed and placed in watertight frames to mount on the wall at Brandside. Clerk to arrange for printing and framing.</p> <p>4) Membership of DALC. DALC have now sent invoice for this year's membership. Clerk to write a list of the advantages of membership of DALC.</p>										
<b>07/09/04</b>	<b>Items of Account</b>										
	<p><b>Bank balance stands at £6,422.59 as at 31<sup>st</sup> August 2016</b></p> <p>The following expenditure was approved:</p> <p><b>Direct Debits paid during July and August 2016</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Payment for Eon Direct Debit – EON Electricity</td> <td style="text-align: right;">£38.98</td> </tr> <tr> <td>Payment for Eon Direct Debit – EON Electricity</td> <td style="text-align: right;">£31.13</td> </tr> </table> <p><b>Expenses already incurred and paid by cheque or cash on hand</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><u>Expense -</u></td> </tr> <tr> <td>Clerk for Brandside expenses</td> <td style="text-align: right;">£250.00</td> </tr> </table> <p><b>Work done to be approved, signed off and paid</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Payment for Salary/Expenses Jul/Aug - S.W.Mansfield Clerk</td> <td style="text-align: right;">£220.56</td> </tr> </table>	Payment for Eon Direct Debit – EON Electricity	£38.98	Payment for Eon Direct Debit – EON Electricity	£31.13	<u>Expense -</u>		Clerk for Brandside expenses	£250.00	Payment for Salary/Expenses Jul/Aug - S.W.Mansfield Clerk	£220.56
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	<p>Payment to North Staffs Fire Safety Limited £96.78                  Payment for Printing/Postage to T.Stafford £16.16</p> <p><b>The following income was reported by the Clerk</b></p> <p>Invoice 30 Zain Khan £15.00                  Invoice 32 Home Schooling £10.00                  Invoice 33 Paul Marchant £50.00                  Invoice 34 Paul Marchant £60.00                  Invoice 36 Macc Radio Club £46.90                  Invoice 37 Macc Radio Club £20.00</p> <p>Current account transactions were inspected by councillors S.Wardle, and T.Stafford, compared with bank statements and signed off by councillor T.Stafford. The full accounts were approved, proposed Andrew Bennett, seconded Lloyd Melland.</p>
<b>07/09/05</b>	<b>Planning Applications</b>
	<p>Existing Planning Applications</p> <p>Application Number: NP/HPK/0716/0661, Farrars Farm, Brandside. Demolish and rebuild. The Parish Council had no objections.</p> <p>Application Number: HPK/2016/0359, Sunnyfields Brierlow Road. Two storey extension. The Parish Council had no objections.</p>
<b>07/09/06</b>	<b>Sterndale Moor</b>
	<p>Parish Councillors will attend a liaison meeting at Dowlow quarry.</p> <p>Severn Trent upgrade project – nothing reported by Severn Trent even though Graham Robinson had indicated that there would be an exhibition about the new facilities on Sterndale Moor in early summer 2016. John Faulkner had requested an update on project progress by email. Clerk to contact Graham Robinson for an update on progress. Clerk to contact John Faulkner and report lack of progress.</p> <p>Village Green Application – Cllr T. Stafford had prepared a document which had been sent in to DCC refuting some of the claims made in the SMSC objections.</p> <p>Councillor Tracy Stafford had made contact with several individuals regarding the poor service at Sterndale Moor. A reply had been received from Andrew Bingham MP. Unfortunately, much of his reply had been quotes from a letter issued by digital Derbyshire some weeks earlier.</p>
<b>07/09/07</b>	<b>Parish Hall</b>
	<p>The Clerk has been recording meter readings manually but looking for economical way of automatically recording usage and therefore costs and allocating them to individual users at the Hall.</p>

	<p>Richard Fletcher has solved the problem of birds attacking the putty in the newly fitted window by fitting wooden beading around the glass panes free of charge to the Council. The window has been water pressure tested and does not leak.</p> <p>L. Melland has had the waste water storage system cleared. S. Mansfield has organised a repair to the automatic flushing cistern.</p> <p>F. Kirkham and S Mansfield have installed a plant watering hose around the War Memorial gardens.</p> <p>Over the summer there has been a large quantity of rubbish left in the rubbish bins by visitors to the hall. Councillor A.Bennett and the Clerk have been obliged to manage this waste. Councillors resolved that a sign should be placed in the hall advising visitors to take their rubbish home.</p> <p>AB contacted Steve Poyser regarding re-pointing of the War Memorial, but he is currently unwell and cannot proceed with the work.</p>
07/09/08	<p><b>Highways</b></p>
	<p>Despite reporting to highways repair department the cattle grids on Dale Head had not been attended to.</p> <p>1) A long pothole has not been repaired by DCC. It is at the lowest point of Brandside Road, and is considered to be a real danger to road users. This should be reported again to Derbyshire Highways. Clerk to action.</p>
07/09/09	<p><b>Policies and Procedures.</b></p>
	<p>Clerk reported that Grant Thornton, external auditors, had not yet returned the audit report on the Parish Council's Annual Return.</p>
07/09/10	<p><b>Correspondence</b></p>
	<p>Parish Council's bankers had received an information update from the Parish Council to keep the records in line with anti-money-laundering regulations from the clerk. The documents to open a Defib Reserve Account were passed to Cllr T. Stafford for action.</p>
07/09/11	<p><b>Any other business</b></p>
	<p>A member of the Public (resident of HUQPC) asked the Parish Council if a request could be sent to Staffordshire Highways regarding overhanging tree branches on Carr lane which was the primary access to his property. Clerk to action.</p> <p>Next meeting date and time was agreed and the meeting was closed at 21:30 hours.</p>
07/09/12	<p><b>Date and time of next meeting</b></p>

These minutes are draft until approved by the Parish Council.

Wednesday October 5th 2016 at 7.30pm in the Parish Hall