

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed “Year ending 31 March 2020” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a debit basis.

Name of smaller authority: **Hartington Upper Quarter Parish Council**

County area (local councils and parish meetings only): **High Peak Borough Council**

Financial year ending 31 March 2020

Prepared by (Name and Role): **Stephen Mansfield, clerk and RFO**

Date: **29/08/2020**

	£	£
Balance per bank statements as at 31/3/20:		
RBS Current account	6,887.77	6,887.77
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)		
None		-
Add: any un-banked cash as at 31/3/20		
None		-
Net balances as at 31/3/20 (Box 8)		<u>6,887.77</u>